



Sara's Garden

620 West Leggett Street • Wauseon, OH 43567 • 419.335.7272 • Fax 419.335.5564 • www.SarasGarden.org

Sponsorship Program Application

Thank you for your interest in the Sara's Garden Family Sponsorship program. This program encourages businesses and individuals to make charitable donations to Sara's Garden in sponsorship of client treatments and/or educational services. Please read the following guidelines regarding the terms of the sponsorship program and the appropriate usage of funds.

- This program is available to potential, current and past clients of Sara's Garden and/or New Horizons Academy for the purpose of raising funds for medical and/or educational services (ie: Autism Intervention, Conductive Education, Hyperbaric Oxygen Therapy and Sensory Integration).
- Donors making contributions through the family sponsorship program will receive a tax donation receipt and are eligible to deduct said charitable donations for federal income tax purposes under 501(c)(3) of the IRS code, to the extent allowed by law.
- Monies raised through this family sponsorship program must be used to pay for services provided by Sara's Garden and/or New Horizons Academy. Legally, funds raised through this program can not be used to pay for products and/or services provided by other outside organizations or businesses.
- Once a donation has been received, processed and a tax donation receipt has been sent out to the donor the contribution is non-refundable.
- In the event that a client decides to not proceed forward with receiving services at Sara's Garden after a sponsorship campaign has been started and money has been raised, the client will forfeit claim to all donated funds. All monies raised will be moved into Sara's Garden's general scholarship fund and used to support other clients in need of financial assistance.
- In the event that a client raises more money than is needed to pay for the cost of the services received, the funds will remain on their account for up to 18 months from the date of this agreement and be used towards the cost of future treatments and/or intervention services. After that time, all monies remaining on account will be moved into Sara's Garden's general scholarship fund and used to support other clients in need of financial assistance.
- Both donors and recipients should not hesitate to identify mistakes made by each side or by the other. An honest and timely evaluation should be made of the sponsorship activities. The success of future donations will be enhanced as a result of such assessments.
- Sara's Garden shall seek the advice of legal counsel in all matters regarding giving and/or refund requests which do not adhere to these guidelines in order to abide by the policies and restrictions surrounding our 501(c)(3) non-profit status.
- Guidelines such as these cannot cover in detail the complexity of all possible donation scenarios and the diversity of situations surrounding each one. Supplements to these guidelines, which deal with the specifics of particular types of donation situations will be considered in future on a case by case basis, as a way of addressing this diversity.
- A list of donors and donation amounts is available upon request. However, information learned by any representative of Sara's Garden about a donor or the donor's assets or philanthropic intentions shall be held in strict confidence. If a donor desires to remain anonymous their intentions will be honored.

Name (Print): _____

Date: ____ / ____ / ____
(dd) (mm) (yyyy)

Signature: _____